

Template for advertisement of Consultant vacancies

CONSULTANT: COMMUNICATION CONTRIBUTION FOR WHO's AIR QUALITY, HEALTH & ENERGY ACCESS ACTIVITIES

1. Area of expertise:

Project officer, proposal development, report preparation, rapporteur, environmental health, energy access, air pollution

2. Purpose of consultancy

To provide services related to the preparation of policy briefs, technical and communication products, as well as facilitating a set of webinars or online tools to collaborate with countries and policy-makers in achieving a healthy sustainable energy transition to facilitate country activities.

3. Background

Around 3 billion people worldwide use inefficient sources of energy and technology that produce high levels of household air pollution. These emissions include a range of health-damaging pollutants that lead to the premature death of around 3.8 million people every year, including through pneumonia, stroke, ischaemic heart disease, chronic obstructive pulmonary disease, and lung cancer. Energy access challenges also affect health care delivery. Around 25 per cent of health care facilities in 11 sub-Saharan African countries have no access to electricity. Beyond basic lighting, health care facilities need a sustainable and reliable source of electricity to respond to emergencies (e.g. communications), prevent disease (e.g. cold-chain vaccine storage), as well treat disease and injury.

Policies designed to meet SDG 7 targets on energy access, energy efficiency and renewables have the potential to also provide vast benefits for human health (SDG 3), and spur progress across the entire Sustainable Development Agenda. However, to realize this opportunity, closer cooperation is needed at all levels between actors and decision makers, and especially between health and energy sectors.

The Air Quality and Health (AQH) team, of the Department of Environment, Climate Change and Health, objective is to promote health sector intervention for air pollution, as well as interventions in economic sectors (e.g housing, transport, energy) that reduce environmental health risks, promote better health, and optimize the health co-benefits of sustainable development /climate change mitigation policies.

As part of the Health and Energy programme of work, AQH's activities seek to improve health in low- and middle-income countries through the sustained adoption of clean and sustainable energy in households and health care facilities, including through activities aimed to:

- Increase awareness and build collaboration among policy-makers, implementing partners and the public about the importance of clean energy and the role that it plays in improving health and equity of the poorest populations, and reducing air pollution.

- Leverage the health argument, to strengthen the political and technical commitment and cooperation between the health, energy and other related sectors to accelerate access to clean and sustainable energy.
- Build the capacity of countries to develop, implement and monitor 'health-wise' policies related to the energy transition through the development and application of relevant tools and information resources.

4. Deliverables

Working closely with WHO staff, the incumbent will contribute to the implementation of ongoing and planned activities of the Health and Energy team, as outlined below:

- Prepare and format terms of reference and draft contracts related to communications and productions activities of key products for the Health and Energy Platform of Action, the High-level Coalition on Energy and Health, the Clean Household Energy Solutions Toolkit and other related technical unit activities on energy and health.
- Organize meetings and the distribution of related materials for the Health and Energy Platform Action's plenary and sub-group working group meetings.
- Provide inputs and editorial facilitation for the design and layout of technical products, including searching for relevant images for production, verifying any copyright issues with images or figures used, and other publication related issues.
- Prepare funding proposal and donor reports on health and energy activities building upon technical inputs and specifications provided by staff.
- Serve as the focal point for the preparation and dissemination of high-level invitation letters for upcoming meeting of the High-level Coalition on Health and Energy.
- Facilitate the application and logistical arrangements for WHO's participation in main or side events related to health and energy at upcoming conferences.
- Facilitate unit webinars on energy and health linkages. Responsibilities include setting up the platform, facilitating the webinar hosting (e.g. recording, break-out groups etc), slide preparing and compilation and serving as a rapporteur.
- Draft technical content for publications.

5. Qualifications, experience, skills and languages

Educational Qualifications:

Essential: Minimum first university degree in communications, journalism, public health or related field.

Experience

Essential:

- Minimum of 3 years of work experience in the position of a project officer or similar function

- Experience in technical inputs related to documentation production processes (i.e. editing, layout) and publication coordination
- Extensive experience in proposal preparation and donor reporting.
- Experience working for an international organization (i.e. UN or related organization) and/or health research projects

Skills/Knowledge:

- Excellent organizational skills
- Excellent intercultural skills
- Excellent writing and communication skills
- Good MS-Office, TEAMS, and web publishing skills
- Ability to work independently and meet tight deadlines
- Coordinate and liaise effectively with team members and external stakeholders

Desirable:

- Experience working within the UN system
- Experience working on issues related to environmental public health, particularly on air quality or energy

Languages and level required:

Essential: Expert knowledge of English.

Desirable: Expert knowledge of French and additional languages.

6. Location

Off-site – home-based

7. Travel

The incumbent may be required to travel.

8. Remuneration and budget (travel costs are excluded):

Rate: band level A: (USD 3,955-6,980 per month) commensurate based on experience.

Expected duration of contract: 4 months (April 2022 to August 2022)

9. Application procedure

Applicants should send their CVs, a covering email describing their motivation for application and highlighting any specific skill or experience relevant to the position, as well as some samples of previous work to sdg7@who.int by **4 April, 2022, 18h CEST**.

Interviews will be held towards the first week of April with the expected start date of mid-April.

Additional Information:

- This vacancy notice may be used to identify candidates for other similar consultancies at the same level.
- Only candidates under serious consideration will be contacted.
- A written test may be used as a form of screening.
- If your candidature is retained for interview, you will be required to provide, in advance, a scanned copy of the degree(s)/diploma(s)/certificate(s) required for this position. WHO only considers higher educational qualifications obtained from an institution accredited/recognized in the World Higher Education Database (WHED), a list updated by the International Association of Universities (IAU)/United Nations Educational, Scientific and Cultural Organization (UNESCO). The list can be accessed through the link: <http://www.whed.net/>. Some professional certificates may not appear in the WHED and will require individual review.
- For information on WHO's operations please visit: <http://www.who.int>.
- WHO is committed to workforce diversity.
- WHO has a smoke-free environment and does not recruit smokers or users of any form of tobacco.
- Applications from women and from nationals of non and underrepresented Member States are particularly encouraged.
- WHO prides itself on a workforce that adheres to the highest ethical and professional standards and that is committed to put [the WHO Values Charter](#) into practice.
- WHO has zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment). All members of the WHO workforce have a role to play in promoting a safe and respectful workplace and should report to WHO any actual or suspected cases of SEA, sexual harassment and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, WHO will conduct a background verification of final candidates.
- Consultants shall perform the work as independent contractors in a personal capacity, and not as a representative of any entity or authority. The execution of the work under a consultant contract does not create an employer/employee relationship between WHO and the Consultant.
- WHO shall have no responsibility whatsoever for any taxes, duties, social security contributions or other contributions payable by the Consultant. The Consultant shall be solely responsible for withholding and paying any taxes, duties, social security contributions and any other contributions which are applicable to the Consultant in in each location/jurisdiction in which the work hereunder is performed, and the Consultant shall not be entitled to any reimbursement thereof by WHO.
- Consultants working in Switzerland must register with the applicable Swiss cantonal tax authorities and social security authorities, within the prescribed timeframes (Guidelines issued by the Swiss Mission are available at: <https://www.eda.admin.ch/missions/mission-onu-geneve/en/home/manual-regime-privileges-and-immunities/introduction/Manuel-personnes-sans-privileges-et-immunités-carte-H/Non%20fonctionnaires%20et%20stagiaires.html>