Information sheet for rATA survey – template

I am conducting survey on the access to assistive technology in our country. Assistive technology includes commonly known products like wheelchairs, glasses, hearing aids, as well as smart phone apps like a digital calendar that support people with difficulties in cognition.

I am going to give you information and invite you to be part of this survey. Before you decide to participate, you can talk to anyone you feel comfortable with about the survey. The information I am going to give you may contain words that you don’t understand. Please ask me to stop as we go through the information and I will take time to explain.

We will ask everyone who usually lives in your household to do the survey. This survey will involve your participation in a [face-to-face/telephone] interview to fill out a questionnaire that will take about 10-30 minutes per person.

There are about [XXX] participants randomly selected from our country to participate in this survey to represent the access to assistive technology in our population. And you are one of the selected participants from the [village/city].

You don’t have to participate if you don’t want to. If you choose not to participate, it won’t affect your access to any future services.

There is a risk that you may share some personal or confidential information by chance, or that you may feel uncomfortable talking about some of the topics. However, we do not wish for this to happen. You do not have to answer any question or take part in the survey if you feel the question(s) are too personal or if talking about them makes you uncomfortable.

There will be no immediate direct benefit to you, but your participation is likely to help us find out more about how to we can improve the access to assistive technology for yourself, your family and your community in the future.

The survey being done in the community may draw attention and if you participate you may be asked questions by other people in the community. We will not be sharing information about you to anyone outside of the survey team. The information that we collect from this survey will be kept private. Any information about you will have a number on it instead of your name. Only the survey team will know what your number is, and we will lock that information up with a lock and key. It will not be shared with or given to anyone [optional: NDC adds specific name and organization that will access personal information of the participants].

Do you have any questions? Can I start the survey?