

CALL FOR PROPOSALS

TERMS OF REFERENCE

Consultant

1. Area of expertise

Consultant - Alliance for Transformative Action on Climate and Health (ATACH)

2. Purpose of consultancy

To collaborate with the various operations in the ATACH Secretariat, mainly focused on the following activities:

- A. Set up and host ATACH meetings and gatherings;
- B. Communicate with current and potential partners – state and non-state actors.

3. Background

Recognizing that climate change poses a significant threat to public health, exacerbating existing health inequalities and vulnerabilities within our populations and that the health sector contributes around 5% of global greenhouse emissions, in 2021, the United Kingdom as COP26 Presidency in collaboration with WHO and other partners launched the COP26 Health Programme. The initiative sought to elevate awareness around the threat posed by climate change to human health and called for action and commitments from countries to develop climate-resilient and low-carbon health systems.

In June 2022, the Alliance for Transformative Action on Climate and Health (ATACH) was established as a WHO-led initiative to realize the ambition set at COP26 through a global platform bringing together governments and key stakeholders to drive this agenda forward at pace and scale; and promote the integration of climate change and health nexus into respective national, regional, and global plans. While the ATACH was initially launched to support countries to deliver on the COP26 Health Programme commitments, it has since expanded to incorporate additional commitments made at COP27 (2022), COP28 (2023), and the 77th World Health Assembly (2024), reflecting interest and prioritization of this agenda. As of September 2024, the ATACH has grown to include 85 countries committed at the Ministerial level to taking action to build climate-resilient and low-carbon sustainable systems. In addition, the ATACH has established collaborations with over 70 non-state partner organizations. The ATACH provides a platform for coordination and alignment; knowledge and best practice exchange; networking, and access to support and opportunities

to link up to existing initiatives; tackling common challenges; and monitoring global progress on climate and health.

4. Deliverables

Deliverable 1: Facilitate the organization of meetings (e.g., outlining agendas, creating meeting links, arranging interpretation, managing breakout rooms, creating online polls, etc.), including for relevant ATACH meetings, both online and in-person, and other technical meetings as required. This will also involve coordinating with ATACH members for the organization of these meetings.

Deliverable 2: Contribute to communications with ATACH partners and other stakeholders as relevant, including handling simple email correspondence and queries, updating the database of contacts, formatting presentations and documents, following the WHO process to accept new ATACH partners and countries formally, and collating relevant updates and reports by members.

Deliverable 3: Collaborate with other operations as relevant to the well-functioning of the ATACH Secretariat.

5. Qualifications, experience, skills, and languages

Educational Qualifications:

Minimum first university degree in Public Health, Environmental health, epidemiology, or related fields.

Experience

Essential:

At least 1 year of relevant experience in environmental health or climate change work.

Experience in environmental health or climate change and health.

Experience in working in international settings with staff from various geographical regions.

Desirable:

- Experience with meeting organization and management, including with online polling integrations (especially using Zoom and Slido)
- Experience in interacting and communicating with a diversity of stakeholders in climate change and health, including multilateral and non-governmental organizations.
- Experience with database management (especially using Excel), and marketing platforms (e.g., Mailchimp and Campaign Monitor).
- Experience of drafting and formatting communications such as emails and presentation slides.

Skills/Knowledge:

Excellent interpersonal and communication skills.
Excellent writing skills.

Languages and level required (Basic/Intermediate/Expert):

Essential: Expert knowledge of English. Desirable: Intermediate knowledge of French or other UN languages.

6. Location

Off-site: home-based

7. Travel - *If travel is involved, full medical clearance is required*

No travel is expected.

8. Remuneration and budget (travel costs excluded)

- a. Remuneration: Band level A - USD 3,955 - 6,980 - per month.
- b. Expected duration of contract: 6 months

9. Technical Supervision

For the Climate Change and Health team:

1. Hiring Manager: Elena Villalobos Prats
2. Collaborator: Amy Savage
3. Administrative focal point: Carine Cruz

If you are interested, please send your CV to atach@who.int by 10 October 2024 and add "Consultancy—Operational Support for ATACH" to the subject line.