

CALL FOR PROPOSAL

TERMS OF REFERENCE

Consultant

1. Area of expertise
Consultant – Alliance for Transformative Action on Climate and Health (ATACH)
2. Purpose of consultancy
As of today, a total of 61 countries have committed at the Minister-of-Health level to strengthen climate resilience and lower the emissions of health systems under the Alliance on Transformative Action on Climate and Health (ATACH). As more countries submit their commitments, the Department of Environment, Climate Change and Health (ECH) is looking for a consultant to contribute to the ATACH's day-to-day operations, which are centered around the following three activities: 1. Communicate with current and potential partners – state and non-state actors – and assist those interested in joining the ATACH. 2. Set up and host ATACH gatherings. 3. Develop materials needed for day-to-day operations including but not limited to mapping of relevant projects and initiatives led by ATACH participants, writing newsletters, and preparing official forms.
3. Background
The Alliance on Transformative Action on Climate and Health (ATACH) is a WHO-led initiative to support countries deliver on the COP26 Health Programme commitments. It provides a platform for coordination; knowledge and best practice exchange; networking and access to support and opportunities to link up to existing initiatives; tackling common challenges; and monitoring global progress. The COP26 Health Programme took place in November 2021, and it was the precursor event that led to the ATACH. It was the first time the United Nations Framework Convention on Climate Change (UNFCCC) negotiations, led by the UK as COP President, promoted a formal health programme. The Programme involved four Health Initiatives to propel climate-resilient and low carbon sustainable health systems. To maintain momentum and support countries implement their COP26 Health Programme commitments, the ATACH was set up with states and non-states actors as participants.
4. Deliverables
• Deliverable 1: Identify focal points of ATACH participants (countries and organizations) and build a repository with their relevant information for e-mailing purposes. Expected by: continuous task. • Deliverable 2: Develop and execute a communications plan to keep participants and public abreast of ATACH activities. Expected by: December and bimonthly basis from then. • Deliverable 3: Organize relevant ATACH meetings. Expected by: Continuous task.

• Deliverable 4: Map initiatives and tools of ATACH participants to support the delivery of commitments. Expected by: Start in November and continuous task from then. • Deliverable 5: Produce background materials needed for the day-to-day operations of ATACH (e.g., website and newsletter content, drafting of letters, among others). Expected by: December and continuous from then.
5. Qualifications, experience, skills and languages
<i>Educational Qualifications</i> • Essential: Minimum first university degree in Public Health, Environmental health, epidemiology, or equivalent <i>Experience</i> Essential: • Minimum of 2 years of experience in environmental health or climate change work. • Experience on environmental health or climate change and health. • Experience in working in international settings with staff from various geographical regions. Desirable: • Experience in project management. • Experience in high-level event planning involving representatives from governments, multilateral, and non-governmental organizations. • Experience with database management (especially using Excel), basic HTML, and marketing platforms (e.g., Mailchimp and Campaign Monitor). • <i>Skills/Knowledge</i> Essential: • Excellent interpersonal and communication skills. <i>Languages and level required</i> • Essential: Expert knowledge of English • Desirable: Intermediate knowledge of French or other UN official languages.
6. Location
Offsite - home-based
7. Travel - <i>If travel is involved, full medical clearance is required</i>
The consultant may be expected to travel, either to WHO HQ or elsewhere, depending on the evolving programme of work, and the COVID-19 pandemic situation. Travel costs will be covered by WHO, separately from this consultancy contract.
8. Remuneration and budget (travel costs are excluded)
Remuneration: Band level A – USD 3,955 – 6,980 per month Contract duration: 11 months (from November 2022 to October 2023)

9. Technical Supervision

The Climate Change and Health team - If you are interested, please send your CVs to healthclimate@who.int and add ATACH support on the email's subject.