Meeting on Electronic Recording and Reporting for TB care and control
Geneva, 27 April to 28 April 2011

**Electronic recording and reporting
for TB care and control**

Meeting of core group of authors

Geneva, Switzerland – 27 to 28 April 2011

A G E N D A

Objectives

1. To review the experience of selected countries and lessons learnt in implementing electronic recording and reporting (ERR) systems

2. To review drafts of the chapters for the guide on electronic recording and reporting for TB care and control

Expected Outcomes

1. Summaries of presenting countries' experience and lessons learnt in implementing electronic recording and reporting systems.

2. All lead authors have received feedback on their draft text and are clear about the work needed to finalise their chapters.

Methods

1. Presentations and discussions about country experience.

2. Presentation of main points in each chapter, with discussion and suggestions (giving particular attention to any contentious issues).

Day 1 - 27 April

Time	Topic	Presenters
9:00–9:30	**Opening, including explanation of workshop objectives and expected outcomes**	**Jaap Broekmans** **Hazim Timimi**
	Introduction of participants	**All**
9:30–10:00	**Presentation:** Background and rationale	**Katherine Floyd**
10:00–10:45	**Presentation:** ERR for TB care and control in Pakistan	**Aamir Khan**
10:45–11:00 Coffee break		
11:00–11:45	**Presentation:** The ERR system for TB care and control in the People's Republic of China	**SHI Ying and HUANG Fei**
11:45–12:30	**Presentation:** The ERR system for TB care and control in Romania	**Cristian Popa**
12:30–13:30	**Lunch break**	
13:30–14:15	**Presentation:** The ERR system for TB care and control in Georgia	**Stéphane Bastier**
14:15–15:00	**Presentation:** The ERR systems for TB care and control in Kenya and the Netherlands, with particular attention to their similarities and differences	**Nico Kalisvaart**
15:00–15:45	**Presentation:** e-TB Manager - what is it, where has it been used, and experience and lessons learned from implementation in multiple countries	**Claire Moodie and Joel Keravec**
15:45–16:15 Coffee break		
16:15–16.45	**Presentation:** The web-based TB surveillance system in the Eastern Mediterranean region	**Amal Bassili**
16:45–17:30	**Presentation:** Assessment of data quality and TB underreporting in the UK, and the role of electronic recording and reporting	**Ibrahim Abubakar**

Important note: Presentations of country systems should be around 20 – 25 minutes long to allow enough time for discussion. Presentations should include (but not necessarily be limited to):

° Rationale for building the system
° How the solution was developed/chosen
° Main characteristics of the system (for example data captured, case-based or not, web-based or not, who uses it, where is it used, links to other systems, geographical coverage, etc)
° Data quality and validation procedures
° How system was built, tested and rolled out; how it is maintained and future development plans
° Difficulties faced both during implementation and at present
° Key lessons learnt during design and implementation
° Advice (based on your country's experience) for other countries considering implementing an electronic recording and reporting system (for example, what do you know now that you wish was known when the system was being designed and/or rolled out?)

Day 2 - 28 April

Time	Presentations, discussion and group work	Presenters/ Facilitators
9:00–9:15	Introduction to the day's work: discussion of contentious issues and reaching consensus on recommendations	**Jaap Broekmans**
9:15–10:00	Key points from chapter 1 of the guide on electronic recording and reporting - and discussion/identification of any additional important arguments for introduction of ERR	**Hazim Timimi** **Dennis Falzon**
10.00–10.45	Chapter 2 - overview followed by start of discussion*	**Hazim Timimi**
10:45–11:00 Coffee break		
11:00–12:30	Chapter 2 - discussion (continued)	**All**
12:30–13:30 Lunch break		
13:30–15:30	Chapter 2 - discussion (continued): Key points and recommendations from chapter 2 of the guide on electronic recording and reporting, followed by discussion to reach consensus	**All**
15:30–16:00 Coffee break		
16:00–17:30	Review of plan and timelines for completion of chapters (including chapters 3 and 4 to be drafted after the meeting)	**Dennis Falzon** **Hazim Timimi**

*After initial discussions and drafting of Chapter 2 and Chapter 3, the structure/content of these chapters was revisited. It was agreed that Chapter 2 would explain all of the important topics to be considered when adopting and designing an ERR system, in each case defining the topic (if necessary), explaining why the topic is important, what the main choices/options are, and then listing the main recommendations. Chapter 3 would then briefly outline the structure/content of a request for proposals/design specification, based on the structure of Chapter 2.

As a consequence, on Day 2 the meeting will focus most on review and discussion of Chapter 2, including identification of topics that are missing or where more content is needed, discussion of recommendations especially those that may be contentious with the aim of reaching consensus, and identification of which countries could be used as case studies to illustrate what all of the topics/choices/recommendations mean in practice.

Once there is agreement on Chapter 2, it is anticipated that Chapter 3 will then be relatively straightforward to finalize. Chapter 4 was always intended to be written after the meeting, based on the country experience presented and discussed at the meeting and associated background documents.