CALL FOR EXPRESSION OF INTEREST
EVELOPMENT OF MASS CASUALTY MANAGEMENT GUIDELINE

1. Purpose

The purpose of this expression of interest is to hire a contractual partner to support development of comprehensive guideline for Mass Casualty management in Maldives to support the EMS program at Ministry of Health.

2. Background

The Ministry of Health initiated development of a pre-hospitalized care system while considering the gap in providing Emergency Medical Service (EMS) in the Maldives, in order to enable access to a fully functioning Health system in the year 2019. However, due to the Covid-19 pandemic the Emergency Medical Services and its operations were diverted to help the Health Emergency operation Centre in the movement of Covid-19 patients.

While combating COVID-19 the importance of an EMS was re-emphasized. It also shed light into the very much fragmented health emergency system which is currently functioning in the Medical Facility level. The challenges of providing adequate pre-hospital care has been identified in both the Greater Male’ area and within the Atolls. However, the challenges faced by the islands escalate to an extended level with the limitations of a proper system defining a pathway and also with the limited facilities that are available in the regions. Consequently, Strengthening the response of health system in emergencies has been flagged as priority areas for The National Resilience Recovery plan (NRR), Policy 5. About this target, MoH aims to achieve in developing a system, by which pre-hospital care is provided in all the islands (Health facilities) in the Maldives, with fully equipped ambulances (Land and Sea) operated in all the facilities, with the establishment of Internationally Accredited call center that performs as the first-first responder in providing a fully comprehensive Pre-hospital care service.

The Ministry of Health is still working on the establishment of a National Emergency Medical Service in order to provide pre-hospital care. However, as Maldives does not have any pre-existing system in place, due to which the Ministry of Health has faced a lot of challenges, in establishing an Internationally recognized structure catering to the need of the prehospital care establishment in the Maldives. Another challenge that has caused the project to be stagnated is the lack of educated and experienced professionals in this field.

In this regard, the Ministry of Health is looking for an experienced, Emergency Medical Service Expert to collaborate with the Ministry of Health to develop the required standard operating procedures (SOPs) and guidelines to ensure the operations of EMS are carried out efficiently and effectively.
3. A detailed statement of work to be performed (TOR)

Under the guidance of MoH, the consultant will lead the process to develop a comprehensive guideline with other relevant stakeholders in managing mass casualty incidents. The tasks to be undertaken by the contractual partner under this ToR include, but are not limited to, the following:

1. Conduct a review of the existing guidelines practiced in the relevant stakeholder agencies and evaluate the current practices to identify the potential gaps to be filled by interagency operation guidelines with regard to international standards and best practices.

2. Identify the most appropriate model for mass casualty management to be practiced at a national context, and conduct consultation meetings and desk review, with relevant stakeholders including but not limited to MoH, WHO, EMS Steering Committee, other government institutions, health facilities, academics, civil societies, to be practices in the day-to-day operations and at any medical emergency. The selected model should align with the Medical Priority dispatch system (MPDS) and should be in accordance with the international standards and best practices.

3. Develop Mass Casualty Management Guideline, about the interagency operations and organize and conduct consultation meetings and desk review, with relevant stakeholders including but not limited to MoH, EMS Steering Committee, other government institutions, health facilities, academics, civil societies to better understand their current challenges & identify potential ways to mitigate the existing challenges.


5. Based on the desk review, conduct a validation workshop for the drafts of all the guideline with relevant stakeholders & make final changes to amend the draft in order to make it comprehensive enough to address the current needs and future developments of the country.

6. In collaboration with MoH, identify the implications of the developed legislation on the health sector and key stakeholders and other institutions and develop a recommended roadmap for implementation.

4. Specific requirements

Qualifications:
- Master’s Degree in Public Health, Health Emergencies, Sociology, Psychology, and/or a related interdisciplinary field of public health.
  OR
- Bachelor’s degree in Public Health, Health Emergencies, Sociology, Psychology, and/or a related interdisciplinary field of public health.
- Expertise in working with the government and its numerous stakeholders during Emergency/Disaster Response (desirable)

Experience:
- Experience in facilitation of public consultations and desk reviews is desirable.
Maldives

- Experience or expertise in developing response guidelines or operational guidelines.
- Experience working with government institutions and civil society organizations.
- Minimum of 3-5 years’ experience in documentation, project management, and training relevant to Public Health and/or related fields.

Skills / Technical skills and knowledge:
- Familiarity with developing guidelines, SOPs and actions plans is desirable.
- Ability to plan, prioritize and deliver of time along with excellent communication skills.

Language requirements:
- English and Dhivehi – fluency

5. Expected Outcomes/Deliverables

All reports shall be submitted as stipulated below and all reports will be submitted as drafts and upon review by the MoH and WHO, the consultant shall revise the draft reports. Once the revised reports are accepted by the MoH and WHO, they will be termed as final reports.

The consultant will be responsible for the following deliverables;

1. Inception Report

The inception report shall include a summary of the desk review & the consultation meetings held, including but not limited to, the situational analysis. This report shall also include a clear timeline of activities that will be undertaken by this consultancy.

2. Guideline(s) for Mass Casualty Management

The developed final document should define a mass casualty incident and have a proper line of command on how a mass casualty incident can be declared with a proper triaging procedure with clearly defined roles and responsibilities of EMS and other relevant stakeholders.

3. National Action Plan developed with costing and timelines with partners for implementation identified as per the guideline developed.

The implementation plan should identify roles and responsibilities for roll-out, and the impacts of the legislation on stakeholders and make recommendations on mitigation measures.

4. Validation Workshop and the final draft(s)
The consultant shall facilitate a validation workshop for relevant stakeholders on the draft developed, incorporate any necessary changes and reviews identified in the validation workshop. The final draft of the legislation should be submitted to MoH once it is approved by all relevant stakeholders following the validation.

5. Plan for monitoring and evaluation of the implementation of Mass Casualty management guidelines and plan for reporting.

6. Timeline

November 2022 – January 2023 (2 months)

7. Application
Interested individuals or companies are requested to submit their CV/ company profiles along with a proposal for the project to sewhomav@who.int by 28 September 2022.

Note: Given the breadth of countries and tasks to be covered, these TORs are for a call for proposals that can identify multiple contractors in their individual capacity or an institution able to provide a range of services and experts. Based on a review of the proposals received, WHO reserves the right to subsequently enter into contract with the selected individuals for the objective, in ways that optimize the technical skill set and capacities of the applicants. WHO will facilitate connection/coordination amongst selected contractor/contractors.