CALL FOR EXPRESSION OF INTEREST

Facilitation of HEOC trainings in 3 atolls in line with WHO, RKI and HPA capacity building package

1. Purpose

The purpose of this expression of interest is to hire a contractual partner to support facilitation of HEOC trainings in 3 atolls in line with WHO, RKI and HPA capacity building package to enhance preparedness and response capacities in islands and atolls of Maldives.

2. Background

The Health Protection Agency (HPA) in collaboration with World Health Organization (WHO) and the Robert Koch Institute (RKI) has developed a Health Emergency Operations Centre (HEOC) capacity-building training package with an aim of building capacity for preparedness and response during emergencies. A phase-out approach is being utilized for the implementation of the training at different levels. This training was initially piloted in the Male’ and Maldives is the first country in the region, where the training was conducted. The training was 5 days long and included the staff of the clusters from HEOC, Health Protection Agency (HPA), Ministry of Health (MOH) and different stakeholders. Since it was a Training of Trainers (ToT), effective teaching and learning components were added in addition to the training content. The training was successful as the participants and facilitators contributed to all the sessions with their own experience and learnings which we hope to share to the atoll level as well.

The second phase of the training will focus on the atoll and island levels, by using tailored and customized training materials for each individual atoll and island, based on the learnings from the central level.

The contractual partner is expected to organize and implement HEOC capacity-building training in the above-mentioned three atolls.

Each training will be approximately 14 hours long, and the training can be managed in 2 or 3 days depending on the preference of the respective atoll. In the training, representatives from the atoll hospital/health centres, atoll/island council, Police, MRC, MNDF, NGOs, etc will take part. For each training, there will be 15 – 20 participants.

The purpose of this contractual partner is to facilitate the implementation of the above-mentioned training for the atolls - Hdh. Kulhudufushi, Addu city, and Gdh.Thinadhoo with guidance from WHO and HPA.
3. A detailed statement of work to be performed (TOR)

The overall objective is to facilitate and conduct the HEOC trainings, in line with the capacity building package developed for Maldives with support from Robert Koch Institute RKI as well as WHO.

1. Review the existing trainings materials developed for Maldives by RKI and WHO, and familiarize with the TOT conducted by RKI and WHO in June 2022.
2. Participate in a refresher training of trainers in line with the training content developed by RKI and WHO for 3 atolls.
3. In consultation with WHO and HPA, to develop a logistic and administrative plan to conduct HEOC strengthening training to conduct the trainings in 3 atolls (atolls as identified by HPA above)
4. The contractual partner is also expected to provide a costed plan and budget breakdown to include as below:
   - Travel arrangements – booking flights, speedboat, taxis. The proposed budget should include all these costs, including travel to the airport.
   - Facilitate the training under the guidance of the RKI, WHO and HPA team.
   - Provide a list of trained participants and report on each training within 5 days of the training.
   - Preparation of certificates for the training participants.
   - Preparation of an overall report on the training by the end of the project.
5. Support HPA team to implement the plan for training, once finalized and agreed upon by HPA and WHO teams.

4. Specific requirements

Qualifications:
- Master’s Degree in Public Health, Health Emergencies, Sociology, Psychology, and/or a related interdisciplinary field of public health.
  OR
- Bachelor’s degree in Public Health, Health Emergencies, Sociology, Psychology, and/or a related interdisciplinary field of public health.
- Expertise in facilitation of trainings at island/atoll levels; and/or Primary Health Care (desirable)

Experience:
- Experience in facilitation of public consultation is desirable.
- Experience or expertise in working at atoll and island level in coordination with HPA and WHO.
- Experience working with government institutions and civil society organizations
- Minimum of 3-5 years’ experience in documentation, project management, and training relevant to Public Health and/or related fields.
Skills / Technical skills and knowledge:
   • Familiarity with facilitating trainings and M&E is desirable.
   • Ability to plan, prioritize and deliver of time along with excellent communication skills.
   • Preference will be given to agencies and individuals based in the Maldives as this is a local consultancy.

Language requirements:
   • English and Dhivehi – fluency

5. Expected Outcomes/Deliverables

   1. Trainings completed in 3 atolls identified by HPA (in line with the training package developed by WHO and RKI for Maldives)
   2. Provide a final report post completion of training in 3 regions

6. Timeline

   October – December 2022

7. Application

Interested individuals or companies are requested to submit their CV/ company profiles along with a proposal for the project to sewhomav@who.int by 8 September 2022.

Note: Given the breadth of countries and tasks to be covered, these TORs are for a call for proposals that can identify multiple contractors in their individual capacity or an institution able to provide a range of services and experts. Based on a review of the proposals received, WHO reserves the right to subsequently enter into contract with the selected individuals for the objective, in ways that optimize the technical skill set and capacities of the applicants. WHO will facilitate connection/coordination amongst selected contractor/contractors.