



QUALITY IMPROVEMENT TEMPLATE

Module:

Participant name:

Step 1: Identify a set of specific problems, prioritize which problem to tackle first, form a team, and write an aim statement.	
What problems did you identify?	For example, problems identified from Clinical practice cards or new knowledge/skills gained from ENCC that differ from current practices
What problem will you prioritize?	Based on expected results, importance (for outcome), impact (number of patients affected), resources required, time to achieve effect of change
Who should be on your team?	Involved in delivering care Influential Enthusiastic
What is your aim statement?	<i>What</i> is the process or outcome to improve? <i>Who</i> is affected (baby, family)? <i>How much</i> improvement is expected? <i>By when</i> will the improvement be made?
Step 2: Analyse the problem (5 whys; fishbone analysis of place, persons, policy, procedures) and measure the quality of care.	
What are the most important causes?	Causes that account for most of the problem Causes that are within your control and possible to remedy by local decisions
What measures will you use?	Process measure: numerator/denominator Outcome measure: numerator/denominator
How will you collect data?	Routine or additional data collection
Step 3: Develop and test changes that can improve the quality of care.	
What change(s) will you make?	Importance, cost, feasibility of making the change (Does the change address the root causes of the problem? Is it easy to put into action? Affordable? Quick to achieve results?)
What actions will you take?	What actions to take Who is responsible for which actions Where will the actions take place When the plan begins What resources are needed to make the change
What data will you collect and analyse?	Who will collect the data Who will analyze the data and when How to decide if the change resulted in improvement
Step 4: Sustain Improvement.	
What steps will sustain improvement?	Expand the change Seek support for the change Adopt the change as a new routine