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| **QUALITY IMPROVEMENT TEMPLATE** | |
| Module: Participant name: | |
| **Step 1: Identify a set of specific problems, prioritize which problem to tackle first, form a team, and write an aim statement.** | |
| What problems did you identify? | For example, problems identified from Clinical practice cards or new knowledge/skills gained from ENCC that differ from current practices |
| What problem will you prioritize? | Based on expected results, importance (for outcome), impact (number of patients affected), resources required, time to achieve effect of change |
| Who should be on your team? | Involved in delivering care  Influential  Enthusiastic |
| What is your aim statement? | ***What*** is the process or outcome to improve?  ***Who*** is affected (baby, family)?  ***How much*** improvement is expected?  ***By when*** will the improvement be made? |
| **Step 2: Analyse the problem (5 whys; fishbone analysis of place, persons, policy, procedures) and measure the quality of care.** | |
| What are the most important causes? | Causes that account for most of the problem  Causes that are within your control and possible to remedy by local decisions |
| What measures will you use? | Process measure: numerator/denominator  Outcome measure: numerator/denominator |
| How will you collect data? | Routine or additional data collection |
| **Step 3: Develop and test changes that can improve the quality of care.** | |
| What change(s) will you make? | Importance, cost, feasibility of making the change  (Does the change address the root causes of the problem? Is it easy to put into action? Affordable? Quick to achieve results?) |
| What actions will you take? | What actions to take  Who is responsible for which actions  Where will the actions take place  When the plan begins  What resources are needed to make the change |
| What data will you collect and analyse? | Who will collect the data  Who will analyze the data and when  How to decide if the change resulted in improvement |
| **Step 4: Sustain Improvement.** | |
| What steps will sustain improvement? | Expand the change  Seek support for the change  Adopt the change as a new routine |