Advertisement of Consultant vacancy

Candidate to please complete your Stellis Application here: Job Search then download a PDF copy and send it to email: medicaldevices@who.int

Deadline: 21 June 2026

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1. **Area of expertise :** Consultant – Global Diagnostics Coalition (GDC) and Medical Devices Data Project

2. **Purpose of consultancy** Provide technical and operational input to (i) the WHO Global Diagnostics Coalition (GDC) governance and operations, (ii) development and maintenance of GDC communication products and visibility, and (iii) implementation of an 18-month medical devices and diagnostics data programme to improve the evidence base to inform health system strengthening for improved availability and use of medical devices.

3. **Background**

   The Medical Devices and Assistive Technology (MDA) team (HSD/HPS/PAM) strengthens equitable access to assistive technology and medical devices, including in vitro diagnostics. Assistive technology is needed by an estimated 2.5 billion people globally, a figure projected to rise to 3.5 billion by 2050 due to population ageing, the growing burden of noncommunicable conditions, injuries and longer survival with disability. Access to appropriate assistive products is essential for health, well-being, functioning, participation and the realization of human rights, yet profound global inequities persist, particularly in low- and middle-income countries. Medical devices likewise form a critical component of safe, effective and resilient health systems, underpinning prevention, diagnosis, treatment, rehabilitation and palliation across all levels of care; however, major gaps remain in availability, affordability, regulation and appropriate use.

   The team's work is structured across inter-related areas of action required to improve access, including supportive policy and regulatory environments, sustainable financing, product selection and procurement, effective provision and service delivery systems, and a capable and appropriately trained health and rehabilitation workforce. Amongst other core activities, the team is responsible for maintaining the WHO Essential Diagnostics List, the WHO Priority Assistive Products List, the WHO Medical Device Information System, and an online learning platform 'Learning on TAP' targeting the primary health care workforce. The team additionally is the Secretariat for the Global Diagnostics Coalition (GDC), a WHO-managed network designed to coordinate and accelerate global action on diagnostics through awareness, advocacy and networking. Further information about the GDC can be found here: Global Diagnostic Coalition.

   This consultancy contributes to GDC operations and to implementation of1 an 18-month medical devices data programme aligned with WHA76.5 (diagnostics), WHA78.13 (medical imaging), and WHA67.20 (regulatory system strengthening).

4. **Deliverables**

- Output 1: Steering Committee meeting documentation package:agenda and technical briefing pack issued at least one week in advance; meeting report issued after each meeting. Timing: for each Steering Committee meeting (aligned to the annual meeting cycle).

- Output 2: Working group meeting package (technical documents and facilitation materials) delivered for each active working group meeting. Timing: for each active working group meeting.
- Output 3: Working group progress record and website update:progress summary and updated membership/representatives information, coordinated with the MDA web focal point. Frequency: monthly.
- Output 4: GDC annual impact evaluation method and tool, evaluation completed and reported. Timing: 30 November 2026 and 30 November 2027.
- Output 5: GDC communication slide deck package maintained and updated: GDC-branded PowerPoint presentations, including core slides on global diagnostics challenges, coalition objectives, and thematic focus areas, aligned with the GDC communications use guide, evidence of utilisation by members. Timing: updates at least quarterly until contract end.
- Output 6: High-level event package(s) for at least four high-level events, which may include event concept notes, presentations, talking points, external speaker collaboration, and brief post-event reporting. Timing: at least four event packages by 14 February 2028.
- Output 7: Medical devices and diagnostics data programme implementation workplan and partner approach (18-month phase), summarizing agreed objectives, key stakeholders/partners, governance/coordination arrangements, priority workstreams, and an indicative timeline with decision points. Timing: within 3 months of contract start.
- Output 8: Interim implementation updates and consultation materials for the medical devices and diagnostics data programme (presentation(s) and/or short memo(s)) capturing progress, emerging findings, partner feedback, and any proposed adjustments to scope, methods or priorities. Timing: one update by 6 months after contract start; one update by 12 months after contract start.
- Output 9: Medical devices and diagnostics data programme final package documenting the implemented approach and results from the 18-month phase and, as feasible and agreed: priority data elements and use; harmonization/integration proposal across tools/platforms (including roles, stewardship and interoperability considerations); pilot/testing documentation and lessons learned; and recommendations/roadmap for scale-up, resourcing and longer-term maintenance (with executive summary and annexes as relevant). Timing: by 14 February 2028.

5. Qualifications, experience, skills and languages

Educational qualifications

Essential: Advanced university degree in public health, diagnostics, biomedical engineering, health systems, health policy, or related field.
Desirable: PhD in a relevant discipline.

Experience

Essential:

- Over 10 years of experience in medical devices, diagnostics, and health systems strengthening.
- Demonstrated experience in partnership building and coalition or network governance, including establishing operational frameworks and working groups.
- Proven track record in project management, especially in multi-partner or international settings.
- Experience in technical writing, including development of operational documents, frameworks and advocacy materials.

- Experience in organizing and facilitating high-level meetings (virtual and hybrid), including agenda setting, documentation and follow-up.
- Experience in conducting landscape analyses or scoping studies related to health technologies or health systems data.

Desirable:

- Previous work with WHO, other UN agencies, or major international organizations.
- Experience in developing branded communication materials and guidance documents.
- Knowledge of WHO governance, visual identity and communication standards.

Skills/knowledge: Demonstrated strategic leadership, effective stakeholder engagement, and advanced project management and organizational abilities; expertise spanning diagnostics, medical devices and analysis of health systems data; excellent analytical and synthesis skills with proven ability to produce clear reports; strong capacity to develop and deliver high-quality presentations and advocacy materials; familiarity with evidence-based review methodologies; and understanding of accessibility and inclusivity principles for documentation and communications.

Languages and level required (Basic/Intermediate/Expert):

Essential: Expert knowledge of English (written and spoken).

Desirable: Expert / intermediate knowledge of another UN language

6. Location

Off site (home based)

7. Travel

Travel may be required during this consultancy to the GDC and/or WHO/HQ.

8. Remuneration and budget (travel costs are excluded):

a. Remuneration: Payband level C - *US$ 10,000 - US$ 12,500 per month*
b. Living expenses: not applicable
c. Expected duration of contract : 11 months, full time, starting 17 August 2026.
   Subsequent consultancy contracts might be offered subject to operational needs and availability of funds.

9. Please add the name of the following:

a. Hiring Manager: Kylie Shae
b. Collaborators (more than one if needed):
c. Admin focal point: Wendy Hamzai

Additional Information:

- This vacancy notice may be used to identify candidates for other similar consultancies at the same level.
- Only candidates under serious consideration will be contacted.
- A written test may be used as a form of screening.
- If your candidature is retained for interview, you will be required to provide, in advance, a scanned copy of the degree(s)/diploma(s)/certificate(s) required for this position. WHO only considers higher educational qualifications obtained from an institution accredited/recognized in the World Higher Education Database (WHED), a list updated by the International Association of Universities (IAU)/United Nations Educational, Scientific and Cultural Organization (UNESCO). The list can be accessed through the link: http://www.whed.net/. Some professional certificates may not appear in the WHED and will require individual review.
- For information on WHO's operations please visit: http://www.who.int.
- WHO is committed to workforce diversity.
- WHO has a smoke-free environment and does not recruit smokers or users of any form of tobacco.
- Applications from women and from nationals of non and underrepresented Member States are particularly encouraged.
- WHO prides itself on a workforce that adheres to the highest ethical and professional standards and that is committed to put the WHO Values Charter into practice.
- WHO has zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment). All members of the WHO workforce have a role to play in promoting a safe and respectful workplace and should report to WHO any actual or suspected cases of SEA, sexual harassment and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, WHO will conduct a background verification of final candidates.
- Consultants shall perform the work as independent contractors in a personal capacity, and not as a representative of any entity or authority. The execution of the work under a consultant contract does not create an employer/employee relationship between WHO and the Consultant.
- WHO shall have no responsibility whatsoever for any taxes, duties, social security contributions or other contributions payable by the Consultant. The Consultant shall be solely responsible for withholding and paying any taxes, duties, social security contributions and any other contributions which are applicable to the Consultant in in each location/jurisdiction in which the work hereunder is performed, and the Consultant shall not be entitled to any reimbursement thereof by WHO.
- Consultants working in Switzerland must register with the applicable Swiss cantonal tax authorities and social security authorities, within the prescribed timeframes (Guidelines issued by the Swiss Mission are available at: https://www.eda.admin.ch/missions/mission-onu-geneve/en/home/manual-regime-privileges-and-immunities/introduction/Manuel-personnes-sans-privileges-et-immunites-carte-H/Non%20fonctionnaires%20et%20stagiaires.html