### STEPS Implementation Plan

#### Executive Summary

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| Introduction |  |

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| Current situation |  |

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| Goals |  |

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| Scope |  |

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| Resources |  |

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| Budget |  |

#### Current Situation

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| Introduction |  |

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| Previous risk factor surveys | Specify if a risk factor survey has already been conducted in this setting. |

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| Data availability | Specify risk factor data availability in this setting. |

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| Infrastructure and capacity | Specify if there already an infrastructure (human capacity, equipment, other) on which STEPS could be built. |

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| Rationale | Specify the rationale for conducting chronic disease risk factor surveillance. (See Part 1, Section 1, Rationale for Surveillance). |

#### Goals and Objectives

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| Introduction |  |

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| Goals | Identify the planned goals or use for the information gathered. For example, as a contribution to ongoing data collection to:   * Describe the current levels of risk factors for chronic diseases in this population * Track the direction and magnitude of trends in risk factors * Plan or evaluate a health promotion or preventive campaign * Collect data from which to predict likely future demands for health services |

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| Objectives | Specify objectives that support gathering 'essential' information only. |

#### Scope

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| Introduction |  |

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| Overview of scope | Specify the scope of surveillance to be conducted over time, ie Step 1, Step 2 or Step 3, plus coverage of core, expanded and optional items. |

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| Sample size | Identify the sample size and sample frame that will be used |

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| Geographical coverage | Identify geographical coverage |

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| Timeframe | Describe the broad timeframes |

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| Sustainability and future surveys | Specify if STEPS sustainability can be assured and plans for future surveys. |

#### Resources

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| Introduction |  |

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| Personnel required | Specify required resources in terms of all personnel required for the surveillance. |

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| Equipment | Specify required resources in terms of all equipment required for the surveillance. |

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| Facilities | Specify required resources in terms of all facilities required for the surveillance. |

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| Resources already committed | Describe resources that have already been committed or which are expected, including support from WHO |

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| Resources required from other organizations | Specify resources required from other organisations involved |

#### Action Plan

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| Introduction |  |

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| Plan | Provide a chart of the main tasks with estimated start dates and timeframes for completion of each phase. |

#### Communication Strategy and Publicity

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| Introduction |  |

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| Publicity plan | Specify methods for informing and involving community leaders and community groups in the STEPS surveillance project. |

#### Reporting and Disseminating Results

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| Introduction |  |

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| Reporting | Describe to whom and how the results will be reported and disseminated. |

#### Budget

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| Introduction |  |

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| Budget | Provide a detailed budget that includes:   * total funds required for each year planned to implement all STEPS activities as identified in the scope, * source of funds, and * funding gap. |

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| Item | USD |
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