



Tool 5. Stakeholder interview guide

Tool 5 provides a guide to the process of interviewing potential stakeholders involved in the *Disability inclusion guide for action*.

Name of stakeholder:

Role/position:

Organization:

Introduction

As the interviewer, introduce yourself to the interviewee and provide a very brief overview of the *Disability inclusion guide for action* process and lead organizations (e.g. Ministry of Health, and other partners as appropriate).

Explain that the objective of the interview is to gather perspectives on disability inclusion in the health sector – what is working and what needs to be improved – and that the information provided will contribute to a situation assessment. This assessment will inform the development of an action plan to improve disability inclusion in the health system.

Ensure that the stakeholder understands that participation is voluntary – this means that they do not have to answer any questions and can end the interview at any time.

Ask the stakeholder not to share any personal health information about individuals during the interview. Notes will be taken, but no names are to be included in the report. The duration of the interview will be up to 1 hour.

Check if the stakeholder has any questions at this point and whether they agree to continue with the interview.

Questions

1. What type of health activities does your organization undertake? How does the organization work with the Ministry of Health?
2. Does your organization currently consider the health of persons with disabilities in its work?

- If so, how? What stakeholders does it engage with in this work? How does it engage persons with disabilities in this priority?
3. What priorities will the organization be advancing or contributing to over the next 3 years?
 4. Do you/your organization plan to include the health of persons with disabilities in these priorities?
 - If yes, how? What stakeholders do you/your organization plan to engage with in these priorities? How will persons with disabilities be engaged in this priority?
 5. Does your organization monitor disability inclusion in health activities?
 - If yes, how? What type of data is collected and how is it disaggregated by disability?
 6. What do you consider are the challenges and opportunities to strengthen disability inclusion in the wider health system?

Challenges:

Opportunities:

7. Is there anything else that you would like to share about this topic?