1. Background

Indonesia was declared polio-free in 2014, however low immunization coverage over a long period and high community mobilization have led to the re-emergence of new polio cases. From 2022 to 2024, Indonesia reported 11 polio cases caused by circulating type 2 poliovirus. During these outbreaks, Indonesia responded effectively in Aceh, North Sumatra, West Java, Central Java, and Sleman (Yogyakarta), achieving over 95% sub-PIN coverage and administering approximately 30 million doses. Currently, Pekan Imunisasi Nasional (PIN) in Tanah Papua is underway, with around 500,000 doses administered.

The success of this activity began with the response to the outbreak, from investigation and management to advocacy, training, supervision, and monitoring of the implementation of the Polio Campaign. WHO is committed to providing technical support for this activity through both international and national staff assistance. To support the smooth operation of international consultants in the field, we are recruiting interpreters to assist them by providing explanations in Indonesian and vice versa.

2. Objective

Recruit interpreters who can work in the field alongside international consultants who can ensure high-quality translation services that meet the organization's standards and facilitate effective communication between International Consultants with the Provincial Health Officer, District Health Officer, Puskesmas Officer, and community.

3. Scope of work

The selected translators will be responsible for translating the conversation from Indonesian to English and from English to Indonesian.

4. Qualifications

- Education: Graduates with a health background who are fluent in English are preferred. However, candidates with health experience in translating English are also considered.
- Fluency in both the source and target languages, including immunization and surveillance or epidemiology terminology.
- Having certificates proving fluency in English.
- Experience in translating English in the health sector.
- Professionalism, flexibility, and adaptability.
- Willingness to work in the field for 8 hours or more alongside international consultants and residing in the required province or being flexible enough to relocate, ensuring they can work closely with the Internal Consultant while in the field.

5. Supporting Documents

- Certificates of English Proficiency; copies of certificates proving fluency in English (e.g., TOEFL, IELTS)
- Documentation of previous work experience in the health sector, specifically in translating English.
- Letter of Recommendation from a vendor or previous employer stating the candidate's potential in English translation, professionalism, flexibility, and adaptability.
- Statement of Commitment

6. Contract Duration
The initial contract will be from August to December 2024.

7. Payment Method for Services
Interpreter services will be paid on an hourly basis and at the end of the month. Interpreters are required to complete the administration documentation (logbook) provided during the translation process. This documentation must be submitted when claiming payment on the 25th of each month. Payment will be transferred to the vendor by WHO once all necessary documents are available.

8. Placement
- 1 interpreter in West Kalimantan, Central Kalimantan, East Kalimantan, South Kalimantan, North Kalimantan
- 1 interpreter for South Sulawesi and Central Sulawesi
- 1 interpreter for Maluku, North Maluku, and Papua
- 1 interpreter for Banten, East Nusa Tenggara, and West Nusa Tenggara
- 1 interpreter for South Sumatra, Lampung, and Jambi

9. Compensation
If the interpreter is found to be incompetent at the beginning of the assignment, the international consultant can request a replacement. The interpreter will be paid only for the duration of the time worked up until the replacement.