**(Please fill Part 1, 2 and 3 of the Reporting Format per Project)**

**Part A: Project Summary**

|  |  |  |
| --- | --- | --- |
|  | Project title |  |
|  | Member State |  |
|  | Sub-national areas affected (Region, District, Province) |  |
|  | Locations where main activities were implemented (City, Town) |  |
|  | Stream (Tick in front of the appropriate stream) | * Response * Preparedness |
|  | Hazard Classification  (Choose the most appropriate hazard or hazards based on WHOs Emergency Response Manual) |  |
|  | Starting Date |  |
|  | End Date |  |
|  | Amount Received |  |
|  | Amount Utilized |  |
|  | Allocation/Award Number |  |
|  | Background of the emergency |  |
|  | Justification for SEARHEF Funding |  |
|  | Overall Objectives (as written in proposal) |  |

**Part B: Project Details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Specific Objectives**  **(as in proposal)** | **Activities** | **Location** | **Fund Used** | **Achievements/ Expected Results (against indicators, if any)** | **# of People Reached** | **Start Date** | **End Date** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Part C: Supportive Information**

1. Please attach the images and video clips of the activities undertaken.

|  |  |  |
| --- | --- | --- |
| Name of the Photo or Video Clip | Briefly describe the photo in relation to the activities supported by SEARHEF  Who? Where? What? When? Why? How? | Who should be credited for this photo and video? Please obtain permission to publish by WHO) |
|  |  |  |
|  |  |  |

1. Please paste the map of affected areas. (If possible, please attach a polygon shape file of the affected regions.)
2. Please paste the map of locations where activities were carried out. (If possible, please attach a point shape file locations)
3. Any other supportive documents