Data Collection Process Form

Thank you for all of your efforts to date, and for your continuing efforts to secure survey responses and government signoff in countries.

The quality of data obtained from the GLAAS surveys throughout the years has been steadily improving. The increase in quality is largely due to the data collection processes employed in each country. Quality has greatly improved due to better understanding of the GLAAS survey and processes involved for country implementation, including wider stakeholder involvement, more information becoming available, data use at national level, and high-level interest and endorsement.

For this reason, we are requesting that the short form below be completed for the country that you have been involved with. For each area, please check the appropriate yellow box that best describes the process employed or documentation received/used and fill out the short answer questions. Please return the form to glaas@who.int along with your GLAAS survey submission, data consent form and country feedback forms by the 15 December 2018.

COUNTRY:

Area	Score		
Government Participation		High	Government led or coordinated, 2+ ministries involved or all targeted government stakeholders
		Medium	Government led or coordinated, 1 ministry involved
		Low	Not government led or coordinated
	Please list the government ministries/institutions/stakeholders involved.		
National Meeting Held		High	Yes, for the primary purpose of addressing GLAAS information queries
		Medium	Yes, but GLAAS was not primary purpose of the meeting or meeting held at a more regional level
		Low	No national meeting held
	If a regional or national meeting was held, please indicate the date of the meeting, and whether a meeting report is available below.		
Documentation		High	A majority of evidence-based responses based on government documents or referenced materials
		Medium	Some documentation is available for evidence-based responses, but documentation is incomplete
		Low	Very few documents or references provided
	Please list examples of the government documents and/or reference materials.		
Stakeholder Validation		High	Multi-stakeholder review performed including government partners
		Medium	Stakeholder review performed, though participation did not include all partners
		Low	No stakeholder review performed
	Please list the ministries/institutions/organizations/stakeholders that participated in the review.		