

Terms of Reference

Coordination and technical support to the Hand Hygiene for All initiative

Consultant Contract administered by:

Unit:	WSH
Department:	ECH

1. Purpose of the Consultancy

The purpose of this consultancy is to contribute to the WHO Secretariat Function for the Hand Hygiene for All initiative in coordination with UNICEF. The consultant will provide technical, planning and advocacy support for WHO deliverables under the global hand hygiene initiative with a particular focus on WHO implementation and partner networks for non-health care facility settings.

2. Background

In response to the COVID-19 outbreak, WHO and UNICEF launched a global hand hygiene initiative to rapidly scale up support for hand hygiene in all settings at global and country level through a board partnership network. The initiative is the flagship water sanitation and hygiene (WASH) action within the WHO COVID operational response and also lays the foundation for a strengthened hygiene programme within the WSH unit over the medium term in coordination with the WHO infection prevention and control (IPC) team with overall responsibility for hand hygiene in healthcare settings.

The initiative is guided by the launch document and supporting results matrix for the initiative as well as country roadmaps for country level implementation. The work is organised according to four working groups made up of relevant WHO and UNICEF staff members from WSH and IPC; global, country level, monitoring and communications, which have defined the strategic approach and role and responsibilities in each area in coordination with other partners and donor to the initiative.

3. Technical Supervision

The selected Consultant will work on the supervision of:

Responsible Officer:	<i>TBC, Title, Department, Unit</i>	Email:	<i>TBC@who.int</i>
Unit Head or Team Lead:	Bruce Gordon, WSH Unit Head, Department of Environment Climate Change and Health, Water Sanitation Hygiene and Health Unit	Email:	gordonb@who.int

4. Deliverables and Schedule of payment

S. No.	Deliverable
<u>Output 1:</u>	<p>Contribute to the WHO Secretariat Function for the Hand Hygiene for All initiative focusing on non-health care facility settings.</p> <ul style="list-style-type: none"> • Activity 1.1: Participate in regular meeting of the working groups and partners on strategic direction and deliverables of the initiative • Activity 1.2: Monitoring and following up on progress • Activity 1.3 Facilitate sharing of lessons and experience among group and externally
<u>Output 2:</u>	<p>Strengthened Hand Hygiene aspects of GLAAS survey, data and reporting for global monitoring of hand hygiene policies, plans, financing.</p> <ul style="list-style-type: none"> • Activity 2.1: Review existing GLASS questions and data on hand hygiene • Activity 2.2: Provide suggested questionnaire revisions to the GLAAS team and support data interpretation
<u>Output 3:</u>	<p>Prepare the WHO /UNICEF the State of Hygiene report.</p> <ul style="list-style-type: none"> • Activity 3.1: Contribute to developing the annotated outline and storyline • Activity 3.2: Coordinate inputs from JMP, GLAAS, IPC and hygiene technical leads and external reviewers • Activity 3.4 Prepare launch activities and publicity
<u>Output 4:</u>	<p>Completed landscaping exercise on the gaps in hand hygiene guidance HH4A guidance and lead evidence reviews.</p>
<u>Output 5:</u>	<p>Technical support to countries on hand hygiene in non- health care settings.</p> <ul style="list-style-type: none"> • Activity 5.1: Prepare evidence based technical guidance for each non-health care setting in collaboration with partners • Activity 5.2: Identify high priority countries for implementation of country roadmaps and assist with review and technical inputs to country plans
<u>Output 6:</u>	<p>Clarified working modalities and strengthened hand hygiene components in wider health sector efforts (e.g. immunization campaigns for COVID-19, polio, cholera, AMR, NTDs, food safety and nutrition).</p> <ul style="list-style-type: none"> • Activity 6.1: Undertake initial scoping meeting with each listed health sector team within WHO to establish key opportunities and entry points. • Activity 6.2: Develop and implement a simple list of up to 5 collaboration of highest impact and limited scope. (e.g. for WASH-related hygiene for in markets)

5. Duration and Remuneration (exclusive of per diem, travel costs or other expenses)

Start date: 01/03/2021

End date: 30/12/2021

Itemized cost:

-	Days	At (unit cost)	-	Pay Band	<input type="checkbox"/> Young Professionals
Or				Range	<input checked="" type="checkbox"/> Specialists
9	Months	At (unit cost)	USD 7,740	(IN 41/2016 refers):	<input type="checkbox"/> Experts
0.8 FTE					<input type="checkbox"/> Senior Experts
					<input type="checkbox"/> Senior Experts on exceptional basis

6. Specific requirements

Qualifications required:

- An advanced degree or equivalent in public health and/or social sciences

Experience required:

- A minimum of 5 year experience in partnership development and management for development programmes
- A minimum of 5 years' experience working in the field of water, sanitation and hygiene in low and middle income settings
- A minimum of 5 years' experience in evidence review and synthesis for policy guidance

Skills / Technical skills and knowledge:

- Advanced skill in programme monitoring and evaluation (M&E) including development of M&E tools.
- Advanced writing and communication skills particularly for verbal presentations in meetings and events and written communication in the form of technical briefings, reports and donor proposal and reporting.

Language requirements:

- Expert English required
- Intermediate or better French, Spanish Russian or Arabic is an advantage

7. Place of assignment

The assignment can be carried out from the selected candidates place of residence.

8. Travel

The Consultant is expected to travel, including for taking up assignment, according to the itinerary and estimated schedule below:

Travel dates				Location:
From	TBC	To	TBC	TBC
Purpose:		The consultant may be required to travel to attend technical meetings, conferences and to country and regional offices for to provide technical support. All travel is on hold under current COVID restrictions and functions above will be carried out online until further notice.		

*All travel arrangements will be made by WHO – WHO will not be responsible for tickets purchased by the Consultant without the express, prior authorization of WHO. While on mission under the terms of this consultancy, the Consultant will receive **subsistence allowance** in line with the instructions applicable locally, or up to the maximum of the UN DSA.*