

Car Rental Company
Indonesia
Attn: Sales Representative

In reply please
refer to: WCO/INO/HPN/RFQ 023-2025

Originator: Procurement Unit

Jakarta, 26 August 2025

Subject: Request for Quotation: Provision of Car Rental Services to support Field Assessment for Joint External Evaluation of Health Promotion, 1 – 4 September 2025, West Java and West Nusa Tenggara

CLOSING DATE: 27 August 2025, 16:00 Jakarta time

As part of its work, the World Health Organization, Country Office in Indonesia undertakes jointly with Member States and other specialized UN Agencies, a variety of health projects for which equipment and supplies are provided free of charge by the Organization. Purchases of such material are non-commercial and international in character, as the products in question are for use in health programmes mainly in Indonesia or in the offices of the Organization itself.

WHO is having a requirement of Car Rental Services to support Field Assessment for Joint External Evaluation of Health Promotion from 1 – 4 September 2025, in West Java and West Nusa Tenggara. The required vehicle is Innova Reborn that can accommodate 2 persons with luggages (detail in Annex 1).

Please provide your offer based on the specification given in **Annex 1. Price Schedule**.

Bid Submission

- Annex 1. Price Schedule
- Annex 2. Vendor information form

Note:

- Price quoted is in IDR currency only, DAP Jakarta, Indonesia
- Prices quoted should be Customs Duty free as WHO is exempted from all statutory levies, taxes and duties. Terms and conditions attached.
- Payment will be made after work completion and will be processed within 30 days upon submission of invoice.

Please submit your offer and annexes to wpinobids@who.int indicating the RFQ number (**RFQ 023-2025**) in the Subject Line: WCO/INO/HPN/RFQ/023-2025

For WHO Representative, Indonesia

Annex 1. Table 1. Price Schedule (RFQ 023-2025)

No	Description	No. of car		No. of days		Unit price (IDR)	Total price (IDR)
Team I							
1	Car Rental for JRE Assessment HPN Jakarta – Bandung – Jakarta 1 September 2025 <ul style="list-style-type: none">• Include driver, parking, toll, fuel• City travel (if any)• All risk insurance	1	Innova Reborn or an equivalent vehicle, model year 2020 or newer	1	Day		
2	Car Rental for JRE Assessment HPN Jakarta – Bogor – Sukabumi 2 September 2025 <ul style="list-style-type: none">• City travel (if any)• Include driver, parking, toll, fuel, Airport Pass, meals and Accommodation.• All risk insurance	1	Innova Reborn or an equivalent vehicle, model year 2020 or newer	1	Day		
3	Car Rental for JRE Assessment HPN Travel within Sukabumi city 3 September 2025 <ul style="list-style-type: none">• City travel/Field visit• Include driver, parking, toll, fuel, Airport Pass, meals and Accommodation.• All risk insurance	1	Innova Reborn or an equivalent vehicle, model year 2020 or newer	1	Day		
4	Car Rental for JRE Assessment HPN Sukabumi – Jakarta 4 September 2025 <ul style="list-style-type: none">• City travel (if any)	1	Innova Reborn or an equivalent vehicle, model	1	Day		

	<ul style="list-style-type: none"> • Include driver, parking, toll, fuel, Airport Pass, meals and Accommodation. • All risk insurance 		year 2020 or newer				
Team 2							
5	Car Rental for JRE Assessment HPN Travel within Mataram city 1 September 2025 <ul style="list-style-type: none"> • City travel/Field visit • Include driver, parking, toll, fuel, Airport Pass, meals and Accommodation. • All risk insurance 	1	Innova Reborn or an equivalent vehicle, model year 2020 or newer	1	Day		
6	Car Rental for JRE Assessment HPN Mataram – Lombok Timur – Mataram 2 and 3 September 2025 <ul style="list-style-type: none"> • City travel (if any) • Include driver, parking, toll, fuel, Airport Pass, meals and Accommodation (overnight in Mataram). • All risk insurance 	1	Innova Reborn or an equivalent vehicle, model year 2020 or newer	2	Days		
7	Car Rental for JRE Assessment HPN Travel within Mataram city 4 September 2025 <ul style="list-style-type: none"> • City travel/Field visit • Include driver, parking, toll, fuel, Airport Pass, meals and Accommodation • All risk insurance 	1	Innova Reborn or an equivalent vehicle, model year 2020 or newer	1	Day		
	Grand Total						

No	Mandatory Information		Bidder's Responses
1	All terms and condition in the RFQ is accepted	Yes/No	
2	Standard WHO 30 days payment terms acceptable	Yes/No	
Note: <ul style="list-style-type: none"> • Price quoted should be in IDR currency only with DAP: Jakarta, Indonesia • Prices quoted should be Customs Duty free as WHO is exempt from all statutory levies, taxes, and duties. Terms and conditions attached. • Payment terms: Payment will be made after goods are delivered and work completion. Invoice will be processed within 30 days upon delivery and submission of invoice. 			

Signature:

Name:

Title:

Name of Company:

Annex 2. Vendor Information Form

In compliance with the Invitation to Bid requirements and subject to all terms and conditions thereof, the undersigned offers and agrees to furnish the bid upon which prices are quoted and delivered at the point as specified after the receipt of WHO Purchase Order.

Company Information Requirements:	
Company Name:	
Company Address:	
Contact Person:	
Phone Number:	
Fax Number:	
Bank Name & Address:	
Bank Account Name:	
Account Number / Currency:	
SWIFT Code:	
Email address:	
Signature of Company's Authorized Representative:	
Date:	