

Call for Expressions of Interest

#032: National Short-term Consultant to help establish a road safety coalition to prevent road traffic fatalities among children

1. Background

Every day, five children in Viet Nam lose their lives due to road traffic crashes—amounting to approximately 2,000 preventable deaths each year. These losses represent not only profound tragedies for families but also a significant burden on the country's health system, economy, and society. We want to change this.

Viet Nam has made notable progress since 2010, reducing road traffic fatalities by about 40% and meeting the target of the first UN Decade of Action for Road Safety (2011–2020). Progress continues under the second Decade of Action (2021–2030), which aims to halve road deaths and injuries by 2030. However, more must be done to protect the country's most vulnerable road users: children and youth.

Viet Nam Project 2000 is a coalition led by the World Health Organization (WHO) Viet Nam Office and the Asia Injury Prevention Foundation (AIP Foundation), which aims to make measurable progress towards reducing the number of children and young people killed on Viet Nam's roads from 2000 each year, to zero. This platform aims to bring together government, civil society, the private sector, and international organizations for stronger partnerships, synergies and coordination aimed to reduce road traffic deaths—particularly among children and young people. The project seeks to build on progress already made and to catalyze further progress towards the targets of the Global Plan for the Decade of Action 2021–2030, in the spirit of multi-sectoral partnership highlighted at the Fourth Global Ministerial Conference on Road Safety (Marrakech, 2025).

2. Planned timelines (subject to confirmation):

Start date: 15/09/2025

End date: 31/12/2025

Number of working days as a consultant: 35 non-consecutive working days.

3. Work to be performed

The scope of work of the team of STCs is as follows:

- . Support planning and coordination of meetings/workshops**



World Health Organization

Viet Nam

- Assist in the design, scheduling, and logistical planning of key stakeholder meetings and workshops related to Partnership development and the Child Road Safety initiative.
- Coordinate with WHO and partner organizations to ensure effective participation and alignment with strategic objectives.

2. Develop strategic roadmap for the Partnership

- Develop the draft of a strategic roadmap for the Partnership, incorporating extensive inputs from government agencies, UN partners, civil society, and technical experts.
- Ensure the roadmap reflects shared priorities, clear roles, and actionable milestones to guide coalition activities to 2030, with key actions set for the next 2-3 years.

3. Draft workshop reports

- Prepare two comprehensive workshop reports summarizing discussions, key outcomes, recommendations, and next steps.
- Ensure reports are clear, well-structured, and suitable for dissemination to stakeholders and decision-makers.

4. Prepare additional documentation as required

- Support the development of briefing notes, meeting summaries, presentations, and other materials to facilitate coordination and advocacy.
- Ensure all documentation aligns with WHO standards and supports the broader objectives of the initiative.

Output/s

Preparatory package: Prepare planning materials for each scheduled meeting or workshop, including agenda, concept note, participant list, facilitation plan, and logistical coordination documents. This includes a pre-stakeholder consultation (early October); launch of the Child Road Safety Partnership (mid October); the Partnership year-end meeting (mid-December) and additional meetings as required.

2. Strategic roadmap document: Develop a comprehensive strategic roadmap for the Partnership, co-created with extensive input from partners. The roadmap should outline the coalition's vision, objectives, priority actions, stakeholder roles, and implementation timeline. (draft version due by 31 October; final version by 30 November).

3. Workshop reports (2) Produce two detailed workshop reports summarizing discussions, decisions, recommendations, and follow-up actions. The 2 workshops will cover the following technical areas (a) child helmet safety (due by 31 October) (b) child-restraint systems (due by 30 November).

- *Each report due within two weeks following the respective workshop*



World Health Organization

Viet Nam

4. Documentation support materials Provide additional documentation as needed, including briefing notes, presentations, and meeting summaries to support coordination, advocacy, and partner engagement.

- *Delivered on a rolling basis, as requested*

5. Work plan (2026) Support organization of a meeting to review progress and strategize on plans for 2026 (due by 20 December).

6. Final summary report Submit a final synthesis report summarizing consultant contributions, key achievements, challenges encountered, and recommendations for future coalition activities (due by 31 December).

4. Specific requirements

Educational qualifications

Essential:

- A university degree (Bachelor's or higher) in public health, transportation safety, health sciences, or social sciences with a focus on public policy or injury prevention.
- Demonstrated academic grounding in road safety, traffic injury prevention, or community health.

Desirable:

- Postgraduate qualifications (e.g., Master's or PhD) in public health, public policy or injury prevention, with a specialization in road safety or injury prevention.
- Coursework or research experience in policy development, health promotion, or intersectoral collaboration for safer mobility.

Experience

Essential requirements:

- Minimum 5 years' experience in the field of road safety or public health.
- Experienced in designing and implementing road safety interventions.
- Experienced in developing laws, policies, strategic plans, and guidelines related to traffic safety and injury prevention.
- Experienced in supporting prevention and control of road traffic injuries and promoting safe mobility.
- Good understanding of the transport and health systems, with experience working with government agencies, transport authorities, and communities.
- Experienced in intersectoral collaboration and coordination.



World Health Organization

Viet Nam

Desirable requirements:

- Experienced in working with WHO, UN agencies, or other international organizations, including private sector on road safety or public health initiatives.

Skills/Knowledge

- Strong skills in research, policy analysis, and program assessment related to road safety and public health.
- Ability to work independently and in collaborative, multi-sectoral teams.
- Proficiency in office information technology, including MS Word, MS Excel, and PowerPoint.

Good communication and report writing skills in technical and policy contexts.

Languages and level required

- Fluent in English and Vietnamese.

Competencies

- Technical expertise
- Producing results
- Communication skills

5. Place of assignment

Please specify where the consultant will work:

On site: _____ N.a. _____ (please indicate office and duty station)

Off site: _Working at his/her own places and travel to collect data in the two provinces.

On site for insurance purposes : _____ N.a. _____ (please indicate location/address).

(This is where a duty travel is planned during the course of the consultancy but the consultant is being hired to work from home)

6. Medical clearance

No medical clearance is required.

7. Travel

- Not required, travel only in Ha Noi.

8. Budget

Please take note of the following when submitting application:

- The contractor will be responsible for paying taxes, if any.



World Health Organization

Viet Nam

Those who are interested can submit your most updated CV and application letter indicating post title and vacancy notice # **on or before 6 September 2025** and should be addressed to:

Administrative Officer
World Health Organization
UN Building, 304 Kim Ma Street,
Hanoi, Viet Nam

OR

wpvnmaplicants@who.int

For further information on this TOR, please contact:

wpvnmhle@who.int